WOODLAKE LUTHERAN CHURCH
Richfield, MN

Mission: to share the good news of Jesus Christ through Outreach, Worship and Service

The Children, Youth & Family (CYF) Outreach Coordinator is a position created to build a bridge between Woodlake Lutheran Church and the greater Richfield CYF community. This position will create programs and opportunities that share God’s love both inside and outside our church walls, with a primary focus on high school ministry.

POSITION QUALIFICATIONS

ESSENTIAL

● Bachelor’s Degree (BA or BS) or significant relevant work history
● Passion for Christian education and love for children and youth with special emphasis on age-appropriate outreach
● Experience working with youth and small group facilitation
● Experience with oversight and management of team leaders
● Ability to work on a team
● Verbal and written communication skills and ability to speak in public settings
● Organizational skills
● Up-to-date technical skills (computer, e-mail, texting, social media)
● A valid driver’s license

PREFERRED

● Basic biblical literacy
● Familiarity with Lutheran doctrine and traditions
● Ability to develop and recruit leaders
● Experience with community outreach
● Basic understanding of youth development phases and relationships
● Bi-lingual abilities in English and Spanish
ESSENTIAL FUNCTIONS

CHILDREN and YOUTH MINISTRY (approximately 5hrs/week)
- Create and promote special events for younger children (e.g. fellowship, service projects, retreats) emphasizing outreach
- Participate in after-school program
- Communicate with families and staff
- Assist the pastors as needed with the Confirmation ministry

HIGH SCHOOL MINISTRY (approximately 15hrs/week)
- Develop and oversee regular and special outreach, fellowship, and leadership programs
- Plan and lead retreats & summer trips
- Relational ministry (e.g. attending school plays, games and special events)

STAFF PARTICIPATION

Accountable to the pastors
Meet weekly with pastors and support staff
Weekly hours – 20 (Part-time)
Presence at Sunday morning worship

Resume may be sent to:

office@woodlakechurch.org
or
Woodlake Lutheran Church % Pastor Neal
2120 W. 76th St.
Richfield, MN  55423

612-866-8449